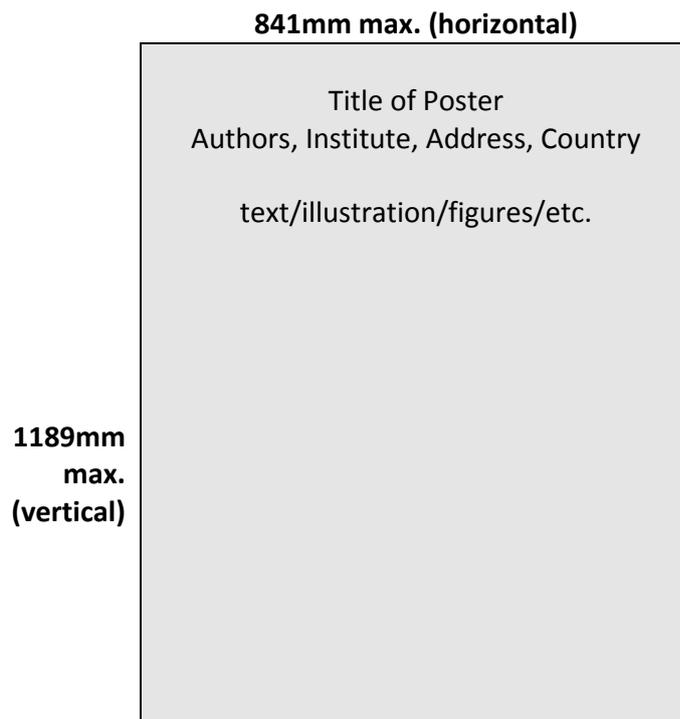


## POSTER PRESENTATION GUIDELINES

### Instructions for Preparing Posters Please read ALL of these instructions carefully

Congratulations on getting your work accepted for the NCGP 2015 Congress poster presentations. We hope that you will enjoy presenting your work (3min), and discussing it (3 min) with other congress participants. In order to effectively communicate the results of your research, innovation or project work to the congress, you are kindly requested to follow these guidelines when developing your poster. These guidelines have been developed to ensure that posters are similar size, and similar format to assist participants in accessing the material.

#### Sample of Poster



The dimensions of your poster should not exceed **841mm (horizontal) x 1189mm (vertical)**.

Avoid putting too much material and text on the poster.

The heading should list the title of the paper, authors, institution and its location. If necessary, please shorten the heading. The board of your poster will be numbered which will be the same as your poster/abstract number which will be communicated to you. This number will also be present in the final programme booklet for you to cross reference. Viewers will find your poster according to the title of your submitted abstract and number as stated in the final programme booklet.

Divide your poster into:

- Introduction/Background
- Objective/Methods
- Results
- Conclusions

The **Introduction/Background** should contain a brief overview and these should be stated succinctly in large type.

Outline your **Objective/Methods** briefly, provide reference to previous methods and details only for new methods used or important modifications of older ones. Here, references can be presented in smaller font size, but you will need to restrict the number of references to a maximum of 6.

**Results** can be presented as graphs or tables. These should be self-explanatory and therefore please provide a clear legend including symbols. You may also want to provide an interpretation of the results below each panel.

The **Conclusions** can be a single sentence or more.

Your poster will be displayed in the poster viewing area in the exhibiton hall H at Svenska Mässan, the congress venue.

#### **Poster mounting and dismounting**

You can put up your poster from 09.00 on Monday 15<sup>th</sup>

Material for mounting the poster will be provided on site.

Your poster must be displayed for the duration of the conference so we kindly ask that it is not removed before 11.00 on Thursday 18<sup>th</sup>. Any posters remaining after the congress may be disposed of.

It is also useful to have a single A4 sheet handout with the same sort of information and in a similar lay-out to the poster. This provides a useful 'take-away' resource. Please make sure you provide your contact details on the handout, including your name and e-mail and/or telephone number.

**Please note that material will be provided to allow you to stick your poster to the poster board.**